**Groveport** **Madison** **Schools** **Harassment,** **Intimidation** **or** **Bullying** **Reporting** **Form**

This is a form to report alleged harassment and intimidation (bullying) **that** **occurred** **on** **school** **property;** **at** **a** **school-sponsored** **activity** **or** **event** **off** **school** **property;** **on** **a** **school** **bus,** **in** **the** **current** **school** **year.**

**HARASSMENT,** **INTIMIDATION,** **OR** **BULLYING** **MEANS:** **(1)** **ANY** **INTENTIONAL,** **WRITTEN,** **VERBAL,** **OR** **PHYSICAL** **ACT** **THAT** **A** **STUDENT** **HAS** **EXHIBITED** **TOWARD** **ANOTHER** **PARTICULAR** **STUDENT** **MORE** **THAN** **ONCE** **AND** **THE** **BEHAVIOR** **BOTH** **(A)** **CAUSES** **MENTAL** **OR** **PHYSICAL** **HARM** **TO** **THE** **OTHER** **STUDENT,** **AND** **(B)** **IS** **SUFFICIENTLY** **SEVERE,** **PERSISTENT,** **OR** **PERVASIVE** **THAT** **IT** **CREATES** **AN** **INTIMIDATING,** **THREATENING,** **OR** **ABUSIVE** **EDUCATIONAL** **ENVIRONMENT** **FOR** **THE** **OTHER** **STUDENT,** **OR** **(2)** **VIOLENCE** **WITHIN** **A** **DATING** **RELATIONSHIP.**

*If* *you* *are* *a* *student,* *victim,* *witness,* *parent/guardian* *of* *a* *student* *victim,* *a* *close* *adult* *relative* *of* *a* *student* *victim,* *or* *a* *school* *staff* *member* *and* *wish* *to* *report* *an* *incident* *of* *alleged* *harassment,* *intimidation,* *or* *bullying,* *complete* *this* *form* *and* *hand* *deliver* *to* *a* *main* *office* *staff* *of* *the* *school* *in* *question.*

Name (Print):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Today’s Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your Title (Check One): ☐Student ☐Parent ☐ Staff ☐ Other Name of Victim:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Accused: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **INCIDENT** | | | | |
| Date: |  | | Time: |  |
| Location: | |  | | |
| What Happened? Please specify the alleged incident:  a) What occurred? (Feel free to put this on another piece of paper.) b) When and where did the incident take place?  c) Why do you believe the actions constitute bullying? d) Who witnessed the incident?  e) How many times has this occurred? | | | | |

Revised 2/9/22

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|  |
| --- |
| What was your response? Did it help the victim? |
|  |

List and attach, is possible, any additional information and evidence (for example, photos, notes, letters, damaged property).

***I*** ***agree*** ***that*** ***all*** ***of*** ***the*** ***above*** ***information*** ***is*** ***true*** ***and*** ***accurate*** ***to*** ***the*** ***best*** ***of*** ***my*** ***knowledge.***

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Person Receiving Form:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**HAND** **DELIVER** **THIS** **DOCUMENT** **TO** **A** **MAIN** **OFFICE** **STAFF**

Revised 2/9/22