

District Leadership Team

MINUTES

OCTOBER 18, 2011

9:00AM-12:00PM

ADMINISTRATIVE OFFICE
MAIN CONFERENCE ROOM

MEETING CALLED BY	DLT Facilitators
TYPE OF MEETING	Regular Monthly Meeting
FACILITATORS	Aric Thomas/Carol McGonigal/Melody Blake
NOTE TAKER	Laura Soltis
TIMEKEEPER	April Bray
ATTENDEES	Danielle Rinkes, April Bray, Abbi Smith, Patty Fletcher, Vicki Albrecht, Michelle Miller, Bruce Hoover, Scott McKenzie, Janice Imwalle, Christine Bowser, Kathy Weiser, Joy Bock, Zac Casperson, Pam Wilson, Matt DeCastro, Dee Copas, Mary Tedrow, Nancy Gillespie, Ellen Frasca, Monique Hamilton

Agenda topics

9:00-9:05

NANCY GILLESPIE

SCOTT MCKENZIE

DISCUSSION			
	<ul style="list-style-type: none"> • Scott McKenzie introduced Nancy Gillespie as an attendee at the meeting. • In the event that Mary Tedrow is not re-elected to the School Board in November, the expectation is that Nancy will replace her on the DLT. • The attendees of the meeting went around and introduced, or re-introduced themselves to Mrs. Gillespie. 		
CONCLUSIONS	N/A		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A			

9:05-9:15

SCHOOL IMPROVEMENT

BRUCE HOOVER

DISCUSSION			
	<ul style="list-style-type: none"> • Bruce presented an explanation of the entities and factors that influence school improvement in the Groveport Madison district. See Below 		
<pre> graph TD RttT((RttT)) --> SI((School Improvement)) PDComm((PD Comm)) --> SI GMCommitt ees((GM Committ ees)) --> SI OIPDLT((OIP DLT)) --> SI ODE((ODE)) --> SI </pre>			

DISCUSSION		
Monique Hamilton led the review of the plan, beginning where we left off last time.		
Abbi Smith recorded changes for everyone to see on the plan on the SmartBoard		
New measures and Actions steps, as a result of group discussion, are recorded in the changes on the plan.		
CONCLUSIONS		
There was a great deal of discussion over most of the changes and much thought went into the new indicators and measures.		
There were several date changes.		
Plan will be significantly updated; several of the changes were made to reflect better accountability and fidelity to the plan.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The math committee will look into the issue of pacing guides and matching the Saxon program to a pacing guide.	Math Committee	
Committee decided on development of curriculum guides for all subjects	Monique Hamilton	
Distribute updated copy of plan to all team members	Abbi Smith	

DISCUSSION		
Data review document on the SmartBoard, comments from the committee recorded for group to see.		
Number of walks does not reflect the district’s commitment to how many each person has agreed to do. – this may be related to LCs being tied up with Gates; other professional responsibilities		
Listening is high		
Whole group instruction is high		
44% of time objective is not evident – this # may be artificially held lower than it actual is because of an error in data recorded.		
Worksheets are high		
Exemplars are low		
There is a noticeable gap between evident objectives and a seeing of the Marzano strategy “Setting Objectives”		
CONCLUSIONS		
We need a re-calibration for data recording during CWTs to ensure fidelity to the data.		
Need to ensure BLTs are discussing building CWT data each month		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
All “walkers” will participate in a recalibration	All persons conducting CWTs	TBD
BLTs will discuss building data in upcoming meeting	All DLT/BLT members	Ongoing

11:20AM – 11:30AM

RTI

MONIQUE HAMILTON

DISCUSSION		
Monique Hamilton passed out the article The Why Behind RTI and a packet of information that was shared with the PD committee last night.		
Monique shared what the district is doing to get up to speed on the Common Core rollout.		
CONCLUSIONS		
RTI will allow us to put many district initiatives under one umbrella.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review the RTI materials, share with building members and be prepared to give feedback on the Essential Question stated on the material.	All team members	11/15/11

11:30AM – 11:40AM

IMM

ARIC THOMAS

DISCUSSION		
IMM is an ODE program in which principals need to enter data, and this is tied to our funding.		
Data sources: CWT data, SCA, SWIS, AYP workbooks, meeting minutes		
CONCLUSIONS		
DLT members can help the principals with this, and should bring principals' questions back to the DLT.		
Principals should take a look at this on Thursday and Friday as they are non-school days and might allow the principals to focus		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review the RTI materials and be prepared to give feedback on the Essential Question stated on the material.	All team members	11/15/11
End of year data (2010-2011) needs to be entered by each principals by next DLT meeting; DLT members should assist with data gathering	Building Principals/DLT	

11:40 – 11:45

SPEED SHARING

DISCUSSION		
MSN – OAA recognition assembly tomorrow		
GMHS – Aric provided update on "fight club" situation on the news BLT structure change so that there is are separate BLT and Dept chair meetings each month		
Dunloe – wants someone to look at SWIS data		
Sedalia – BLT has implemented master schedule that incorporates 45 min intervention/enrichment period; BLT has est guidelines for this time and it appears to be working well.		

DISCUSSION	
SPDG letter – has been written, shared with DLT, Scott will sign	
Letter confirms in OIP process and means \$ and access to Ellen’s time/expertise for district	

TALKING POINTS

<ul style="list-style-type: none"> Updated Implementation plan – BLTs should look at building plans based on new DLT plan and make changes accordingly.
<ul style="list-style-type: none"> BLTs should discuss building CWT data in upcoming meeting, and in all successive meetings.
<ul style="list-style-type: none"> BLTs need to discuss monthly how the Marzano strategies are being used in the building.
<ul style="list-style-type: none"> Building principals should work on data implementation to IMM; deadline November 15
<ul style="list-style-type: none"> Collect Discipline form concerns at building level by checking with person who inputs forms; bring back to next meeting.
<ul style="list-style-type: none"> Seek feedback from building staff on RTI options

FOR NEXT TIME:

- DLT meeting should allow time for sub-committees to meet
- Zach – math committee updates
- Reading subcommittee review Gates data and think about next steps - Monique and Matt with co-lead this in Dee’s absence
 - Reading committee members should bring Gates data and instructional strategies book to next meeting.
- Bruce has been assigned to Chair the Climate committee.