

Groveport Madison Schools



2018 - 2019 CCP HANDBOOK



STUDENT/PARENT OVERVIEW

Introduction:

The College Credit Plus Program (CCP), enacted by Ohio H.B. #487, replaces the Post-Secondary Enrollment Option (PSEO). College Credit Plus allows students to earn transcribed college credit for coursework taken at the college level, while also earning high school credit toward graduation. This exciting opportunity allows students to experience college coursework while still enrolled in high school. This program is offered at no cost. The purpose of the CCP Program is to promote rigorous academic pursuits and to provide a wider variety of options to focused and disciplined students.

You must notify your school that you intend to participate by submitting a Groveport Madison Local Schools College Credit Plus Letter of Intent form by the end of the day on Monday, April 2, 2018. This form indicates that you received information about CCP and are aware of your responsibilities. Students who do not turn in a form by the 4/2/18 deadline will not be able to participate in the College Credit Plus Program in the 2018-2019 academic year without the approval of the Superintendent.

Enrollment and Scheduling:

1. Each year, Groveport Madison Local Schools will host informational sessions covering the benefits and risks inherent to the College Credit Plus Program to the families of any student currently enrolled in the sixth through 11th grades. **Attendance at CCP Night is required!**
2. Student/Parent/Guardian must sign the Letter of Intent indicating that counseling was provided and that all responsibilities for CCP participation are understood and are accepted. A new Letter of Intent must be submitted for each year of CCP participation. If you change your mind about participating after 4/2/18, you must notify your school counselor immediately. If you miss the 4/2/18 deadline, you will need permission from the superintendent in order to participate in CCP.
3. It is the responsibility of students to attain college admission. It is also the responsibility of the student to meet all deadlines, and adhere to any relevant college policies.
4. Students with IEP/504 Plans must have their accommodations reviewed and approved by the college's Office of Disability Services for these services to be honored by the CCP Program.
5. Students must earn a qualifying ACT/SAT or placement test score to be admitted to the CCP program. If you do not earn College-Ready scores, you may still be admitted to CCP if you score within the range listed on the following chart in at least ONE area AND you have either a 3.0 GPA, or a letter of recommendation from your principal or school counselor.

| ACT | SAT | Accuplacer | Aleks |
|--------------------|-------------------|-----------------|--------------|
| Reading (20 or 21) | Reading (450-479) | Reading (71-79) | N/A |
| English (16 or 17) | Writing (450-479) | Writing (4) | N/A |
| Math (20 or 21) | Math (500-529) | N/A | Math (40-45) |

6. Participation in CCP is contingent upon gaining admission to a participating college or university. The school district will assist students in gaining admission by providing transcripts and other related documents to colleges, but will accept no responsibility if the student is not accepted by the college. Students who are awaiting CCP acceptance should register for classes at their school as if they were not participating in the program. Schedule changes will be made prior to the start of the school year for those students who gain CCP admission. The college must provide notice of admission to the student, the school district, and O.D.E. within 10 days.
7. Reasonable efforts will be made regarding scheduling to accommodate the needs of students who will be leaving the high school campus in order to participate in this program. However, scheduling conflicts are not the responsibility of the district. The master schedule will not be revised, nor will classes be unduly overloaded in order to accommodate schedule requests.
8. It is the responsibility of the student to schedule college courses in such a way as to complete requirements for graduation. Mid-year scheduling changes at the high school may be difficult or impossible. Colleges provide counseling and other support services that will be available to the student, but these services must be sought out by CCP students.
9. Groveport Madison Local Schools likely do not follow the same academic calendar as the colleges through which students may take CCP classes, so plan accordingly. The Groveport Madison class schedule takes priority over college schedules. Students who miss Groveport Madison classes to attend a CCP class or to take a CCP exam will be marked absent.
10. Students must maintain full time status based on credits. Students must be enrolled in at least four (4) high school classes per semester, the college equivalent, or a combination of both. Once high school courses have begun, students can no longer drop a College Credit Plus course to add a high school course. If dropping a CCP course causes a student to drop below full time status, that student must add another CCP course in order to maintain full time student status.

Grades, Credits, and Requirements:

1. Students may earn up to 30 college credit hours a year, and 120 credit hours in grades 7-12.
2. Students who exceed the 30 credit hour limit will be required to self-pay for course credit. If the number of credits of a course even partially exceeds the student’s maximum allowable credits, the whole course shall be considered in excess of the maximum allowable credits will not be covered by CCP funding. Students will be expected to self-pay for any class that brings them over the 30 credit hour maximum. When calculating Max Credit Hours for an academic year, consider that the academic year begins with any courses taken during the summer term.
3. College credits are worth 3 times a High School credit. See the following chart to convert credits:

| | |
|--|--|
| 1 College Credit Hour = $\frac{1}{3}$ High School Credit | 2 College Credit Hours = $\frac{2}{3}$ High School Credit |
| 3 College Credit Hours = 1 High School Credit | 4 College Credit Hours = $1\frac{1}{3}$ High School Credit |

4. The decision as to whether college courses may be substituted for high school requirements, or are counted as electives, will be made by the high school principal.
5. Students must meet all state and local graduation requirements. This includes earning 18 points or more on Ohio's End of Course (EOC) Exams. Even if you are enrolled in college courses, you must take the EOC exams in ELA I, ELA II, Algebra I, Geometry and Biology.
6. Students do not have to take the end of course exam in US Government and US History if they are enrolled in College Credit Plus courses that are a substitute. A College Credit Plus grade in these subjects will be used to earn End of Course Exam Points. The conversion chart is below:

CROSSWALK TO GRADUATION POINTS:

| College Credit Plus Grade | Ohio Graduation Points |
|---------------------------|------------------------|
| A or B | 5 |
| C | 4 |
| D | 3 |
| F | 0 |

7. CCP grades are factored into a student's GPA, so CCP participation may affect class rank.
8. College Credit Plus courses will be factored into a student's GPA based on a weighted 5.0 scale.
9. Release time to attend college will be given. College Credit Plus students are required to sign-in and sign-out of Groveport Madison Local Schools. College Credit Plus students must park in the student lot and sign in at the Attendance Office upon arrival to school. CCP students may not loiter on the school grounds during their CCP release time.
10. All tuition and book expenses are paid by the school district for courses that are successfully completed. Rental books are returned to the college bookstore. Purchased books, and all other materials purchased for College Credit Plus courses, must be returned to the Groveport Madison school of attendance by the last day of the college semester. If this deadline is not met, the cost of books and materials not returned will be added to the student's fee account.

11. If a student fails a course, or withdraws from a course after the non-payment deadline declared by the relevant university, that student is responsible for all costs associated with the class. This is an important consideration when deciding what direction a student/family is going to pursue.
12. Students who fail college courses (if they are required for graduation) must make up any credits needed to graduate. As in failure of any required high school class, students who fail certain college courses may be at risk of not earning the necessary credits to graduate from high school.

General Considerations:

1. Students must adhere to all Groveport Madison Local Schools policies and procedures.
2. Students enrolled in the College Credit Plus program are entitled to all student services provided to any other Groveport Madison students (counseling, athletics, etc.). However, these services will be provided only while the students are at the school and upon request. Students are responsible for staying informed of school events/activities, and for monitoring athletic eligibility requirements.
3. College level work requires a higher level of effort and commitment than high school classes. In college classes, there may be less individual attention and teacher support.
4. Students who earn a C (2.0 GPA) or below in a college course should reconsider participation in the College Credit Plus program. Keep in mind that you are starting your college GPA when you take CCP courses. To maintain a scholarship at most universities, there are often minimum GPA requirements. If you are entering college as a freshman with a 2.0 GPA from College Credit Plus classes, you might need to earn a 3.75 GPA your first college semester to keep your scholarship.
5. Colleges do not provide as much structure as high schools. It is the student's responsibility to seek and find additional support when necessary.
6. Groveport Madison Local Schools personnel are not responsible for, nor do they have impact on, decisions made by college personnel. It is the responsibility of the student and parent to understand the rules, policies, and procedures of the college.
7. Groveport Madison Local Schools bears no responsibility for the safety of students who leave school grounds to pursue College Credit Plus; parents are encouraged to carefully review college policies on this matter.
8. Transportation to classes offsite of GMLS campuses are the responsibility of students and parents.
9. ProgressBook is not used for college courses. At the end of course term, the final course grade(s) will be submitted by the college professor, and the course will appear on the student's transcript. There are times when students will not be included on honor rolls because of CCP performance and as a result, students may lose eligibility for activities and academic awards.

10. Students must provide a copy of their college schedule, with book titles required for each CCP course, to their school counselor before the start of the semester in which they are enrolled.
11. Not all CCP credits will transfer to colleges. Some out of state colleges may not accept college credits earned in Ohio. When deciding where to attend college, carefully check in advance to see whether your CCP credits will transfer.

Withdrawal:

If you decide you no longer wish to participate in the CCP Program before the term has ended, you must file withdrawal forms with the college and meet with your school counselor to develop a new schedule. **Withdrawal from any CCP courses after the non-payment deadline for that school will result in self-pay for tuition for any classes dropped after the non-payment deadline!**

Review:

1. Attendance of a CCP Information Night is required. If you have any questions, see your school counselor.
2. Complete the Letter of Intent Form by April 2, 2018. This is state law, and does not guarantee participation in CCP. You must be accepted by the college, qualify for CCP by way of placement test scores, and build a schedule that meets your academic needs. Middle school students must attend courses at the college campus or online outside of the school day, they may not enroll in CCP classes offered at GMHS.
3. Complete the necessary college admission and registration forms. You must follow the college institution's requirement for College Credit Plus admission. You may be required to take a college placement test, such as the Accuplacer, ACT, or SAT to make sure you are college-ready.
4. Once you receive your acceptance to a university, inform your school counselor of your plans. At this time, you must follow the instructions of the university you attend. Those instructions will guide you through orientation and scheduling of classes. By law, each college institution must provide a college advisor to you. This person must meet with you before any course withdrawal deadlines.
5. If you have any changes in your schedule, you must email or deliver your updated schedule to your School Counselor. The textbooks associated with your classes must be indicated on your schedule. The same scheduling process must be followed each semester of CCP participation.

Important Dates

CSCC Application Sessions

(A Letter of Intent must be submitted prior to these dates to participate)

Middle School Central: March 6, 2018

Middle School South: March 7, 2018

Middle School North: March 8, 2018

Groveport High School: March 21, 2018

CSCC Accuplacer Testing

Middle School Central: March 13, 2018

Middle School South: March 14, 2018

Middle School North: March 15, 2018

Groveport High School: March 28, 2018

*If you are unable to attend either of these sessions, *you* are responsible for completing the application and placement testing through CSCC. For additional information visit the website below:

csc.ccc.edu/academics/college-credit-plus/pdfs/CCP%202018-2019%20Checklist%20Web%20Version.pdf

*If you choose a college other than CSCC and need help, see your school counselor or college advisor!

Whom to Contact:

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